

**ROYAL WOOTTON BASSETT ART FESTIVAL**[rwbartsfestival@gmail.com](mailto:rwbartsfestival@gmail.com)

Reg. Charity No. 1135906

Creating Safer Festivals for Everyone: adopted by RWBAF

**PRIVACY POLICY**

The Royal Wootton Bassett Arts Festival (RWBAF) is an organisation run entirely by volunteers and registered with the Charity Commission (Reg Charity Number: 1135906). It is a member of the British & International Federation of Festivals. This privacy policy explains how we use any personal information we collect about you.

**What information do we collect about you?**

We collect information about you when you register to participate in the Festival, apply to become a member of the Festival/Friend of the Festival or volunteer to help organise and or run the Festival and also if you voluntarily complete surveys or give feedback. We will only ask for such information as is necessary for the efficient administration of the festival. We do not collect 'sensitive personal data' unless there is a legitimate reason for this – where an entrant may need support to participate in a class.

**How will we use the information about you?**

We collect information about you in order to process your entry to classes in the Festival and for any other administrative functions of the Festival.

Access to this data will be restricted to those personnel who administer the Festival.

**Access to your data and correction**

The RWBAF Committee wants to make sure that your personal information is accurate and up to date and all reasonable efforts will be made to ensure this is the case. You may ask us to correct or remove information you think is inaccurate in order to ensure the integrity of our data.

If you would like to request a copy of the information that we hold about you, please apply to the Chair of the Festival via email at [RWBArtsFestival@gmail.com](mailto:RWBArtsFestival@gmail.com).

**Do we share this information with anyone else?**

The Festival will not pass collected data to any third party unless required to do so by law, but it should be noted that names (only) of competitors will appear in the Festival programme.

**Other Websites**

Our website provides links to other websites. This privacy policy only applies to this website, so when you link to other websites you should read their own privacy policies.